

# Retention and Classification Report

**Agency:** Piute County (Utah). County Commission (1526)

Piute County Courthouse  
550 North Main  
Junction, UT 84740

**Records Officer**

84044 Minutes

**AGENCY:** Piute County (Utah). County Commission

**SERIES:** 84044

4

**TITLE:** Minutes

**DATES:** 1869-

**ARRANGEMENT:** Chronological by date of meeting.

**ANNUAL ACCUMULATION:** 0.10 cubic feet.

**DESCRIPTION:**

These are the minutes of regular, special, and emergency meetings of official county committees, boards, and task forces. They may also include an official agenda. (See Internal committee records)

**RETENTION:**

Retain permanently

**DISPOSITION:**

Retain in agency custody.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**AUTHORIZED:** 02/03/1989

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently.

**APPRAISAL:**

Historical

This disposition is based on the value of the series as the legal record for the county, probably the best single source of historical information on official activities (building, bonding,

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employees, voting, licensing, taxing, zoning, etc.)

**PRIMARY CLASSIFICATION:**

Public